

# College of Applied Science, Puthuppally

(Managed by IHRD, established by Government of Kerala)

Payyappady P O, Puthuppally, Kottayam, Kerala 6866011

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## Quotation Notice

Quotation Number	12/2021
Date and time of receipt of quotations	30.1.2021 11am
Date and time of opening of quotations	30.1.2021 12 noon
Date up to which the rates are to remain firm for acceptance	April 2021
Designation and address of the officer to whom quotations is to be addressed	PRINCIPAL, College of Applied Science, Payyappady
Superscription :- Quotation for Library shelf	

Sealed quotations are invited for the supply of materials specified in the schedule attached below/overleaf. The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for the delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with the price variation clause and /or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions.

1. Acceptance of quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/ a month after the acceptance of his quotation furnish 5 percent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.

2. Withdrawl from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchase being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove suppliers permanently or for a specified number of years.

3.Samples,duly listed,should be forwarded if called for under separate cover and the unapproved samples got back as early as possible by the offerers at their own expenses and the Government will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. In case the samples are sent by railway; the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and the demurrage will have to be paid if the railway parcels are not cleared in time. Quotations for the supply of materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned .Samples sent by V.P.P or "freight to pay" will not be accepted.

4.No representation for the enhancement of price once accepted will be considered during the currency of the contract.

5.Any attempt on the part of the tenderer or their agents to influence the Officers concerned in their favor by personal canvassing will disqualify the tenderer.

6.If any license or permit is required ,tenderers, must specify in their quotation and also state the authority to whom application is to be made.

7.The quotation may be for the entire or part supplies .But the tenderer should be prepared to carry out such portion of the supplies include in their quotation as may be allotted to them.

8.(a).In any case where a successful tenderer, after having made partial supplies fails to fulfill the contract in full , all or any of the materials not supplied may,at the discretion of the Purchasing officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss , if any caused to the Government shall thereby together with such sums as may be fixed by the Government towards damages be recovered from the defaulting tenderer.

(b).Even in cases where no alternate purchases are arranged for the materials not supplied , the proportinate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and the balance alone shall be refunded.

(c).Any sum of money due and payable to the contractor(including security deposit to him) under their contract may be apportioned by the purchasing officer to Government or any other person authorized by the Government and set-off against any claim of the purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the purchasing officer or Government or any other person authorized by the Government.

9.The prices quoted should be inclusive of all taxes duties , cesses etc. which are or may become payable by the contractor under existing or future laws or rules of the country of origin /supply or delivery during the course of execution of the contract.

10(a).Ordinarily payments will be made only after the supplies are actually verified and taken to stock but in exceptional cases , payments against satisfactory shipping documents including certificates of insurance will be made up to 90 percent of the value of the materials at the discretion of Government. Bank charges incurred in connection with payments against documents through bank will be to the account of the contractor. The firms will produce stamped per-receipt invoice in all cases where payments (advance/final) for the release of railway /shipping documents are made through bank .In exceptional cases where stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (I.e Counterfoils of pay-in-slips issued by the bank) alone may be accepted as valid proof for the payments made.

(b).The tenderer shall quote also the percentage of rebate(discount) offered by them in case the payments is made promptly within fifteen days/within one month of taking delivery of stores.

11.Any sum of money due and payable to the successful tenderer or contractor from the Government shall be adjusted any sum of money due to Government from him under any other contracts.

12.Special conditions ,if any,printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

Place:Payyappady, Puthuppally

Date: 15.1.2021

PRINCIPAL

Sl.No.	Description of item	Qty
1	Library Shelf 5.5' x 2' 9"x 1 , Double door (Glass) 22 G	5 nos

Terms and conditions

Rate :- quoted should be inclusive of all taxes ,duties and supply

Supply :- At College of applied science, payyappaddy

Payment :- After satisfactory supply

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## Short Quotation Notice

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No.P/23/2021/CASP

18.1.2021

Sealed quotations are invited for the supply of SMF Battery for this Institution.

The envelopes containing the quotation should bear the superscription “ SMF Battery for UPS” and should be addressed to the Principal, College of Applied Science, Payyappady P O, Kottayam 686011. Intending tenderers may submit Quotation on their own papers

Last date for receipt of quotation is on 27.1.2021 am. Late quotations will not be accepted. The quotations will be opened at 12 noon on 27.1.2021 in presence of such of the tenderers or their authorized representative who may be present at the time of opening. Maximum period required for delivery of items should also be mentioned.

1. Sealed Maintenance free battery ( SMF) - 12V 26AH - 6 nos  
(Amaron/Tata Green/SF/Exide etc)

### Terms and Conditions

1. Rate quoted should be inclusive of all taxes duties etc
2. Delivery : At College of applied Science, Payyappady
3. Payment :- After satisfactory supply

Principal